

Marine Liability Marina Operators Liability Proposal Form

QBE Insurance (Singapore) Pte Ltd



You are to disclose in this proposal form, fully and faithfully, all the facts which you know or ought to know, otherwise, the policy issued hereunder may be void.
If you have insufficient space to answer any questions, please attach a separate sheet.

Please email completed forms to qbemarine@qbe.com

Your Agent/Broker	Account No.
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A. Details of Applicant

1. Company Name and Address

2. Email	3. Date Company Established
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4. Location of Marina

5. Are the premises solely occupied by you? Yes No
If "No", give details of other occupants and their business activities

B. Details Of Business & Personnel

1. Trade Associations

2. Names and qualifications/years experience of directors and senior managers

3. Type, size, values and number of vessels using marina (average and maximum)

Vessels	Type	Average	Maximum	No.	Size	Value
		Size	Value			
Pleasure Craft						
Commercial Craft						

4. Description and capacity of cranes, lifts and hoists

i) Are there facilities for lifting vessels out of water?

ii) Do you sub-contract the lifting facilities? Yes No
If "Yes", to whom?

5. Type and number of berths Pontoons [] Swing Moorings [] Others, _____ []

6. Do you restrict access to berth holders only? Yes No

7. Do you carry out work away from your premises (in excess of 40 kilometres)? Yes No
If "Yes", please give details of work undertaken

8. Have your premises or surrounding/local area ever experienced

a) Flooding	<input type="checkbox"/> Yes	<input type="checkbox"/> No
b) Subsidence, heave, landslip or erosion	<input type="checkbox"/> Yes	<input type="checkbox"/> No
c) Lightning	<input type="checkbox"/> Yes	<input type="checkbox"/> No
d) Any severe weather or catastrophes,	<input type="checkbox"/> Yes	<input type="checkbox"/> No

9. Loss Prevention/Risk Management

a) Do you have a property and equipment maintenance programme?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
b) Do you have a staff training programme?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
c) Do your security precautions include:		
- 24 hour security guards?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
- All buildings/perimeter fences/gates alarmed?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
- Close Circuit TV?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
- Continual documentation security checks?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
- Others? Please provide details below or attach the details	<input type="checkbox"/> Yes	<input type="checkbox"/> No
d) Do you have adequate firefighting equipment throughout your facility?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
e) Distance and location of your nearest fire station		
f) Are there any revisions to the loss prevention/risk management measures in (a) to (c) above envisaged/planned during the policy period? If "Yes", please provide details below or attach the details.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
g) Please attach a copy of the following		
- Latest Annual Report		
- Handbook		
- Map of the marina, its boundaries and confines		
- Recent survey of your facilities		

C. Financial Details

1. Annual Turnover

Last Year Actual	Current Year Estimate	Next Year Estimate

2. Services to be insured (Please tick the services you provide to your customers)

	% of Your Estimated Annual Turnover for Current Year	Do you sub-contract the services?
<input type="checkbox"/> Mooring vessel at slips, spaces, wharves, buoys, etc.	%	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Storage	%	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Repairs, alterations, maintenance	%	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Hauling out and launching not in connection with (2) or (3)	%	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Fuelling and miscellaneous servicing of a transient nature	%	<input type="checkbox"/> Yes <input type="checkbox"/> No
i) Petrol - state capacity and age of tank		
ii) Diesel - state capacity and age of tank		
Distance from the nearest building, mooring or other pontoon		
<input type="checkbox"/> Any other activities to be insured (please provide details)	%	<input type="checkbox"/> Yes <input type="checkbox"/> No

3. Contracts with customers

- a) Standard contracts? Yes No If "Yes", please provide copy of contract.
- b) Individual user agreements? Yes No If "Yes", please provide copy of contract.
- c) No contracts? Yes No
- Do you always make your customers aware of these contracts, if any, prior to any transaction? Yes No

D. Loss Details

Loss record as marina operators for the last five years (including incidents reported and claims not paid):

Date of Loss	Loss Description	Loss Amount (Paid/Outstanding)	Status (Open/Closed)

E. Details Of Insurance Cover

1. Cover requested from From To
2. Limit of liability required
3. Has any insurer declined insurance or imposed any special conditions?
If "Yes" please provide details Yes No
4. Are you currently insured for liability risks?
If so, by whom and what is your current limit, deductible and premium? Yes No
5. Please detail any additional information relating to the proposed risk.

F. Personal Data Protection Act (PDPA) 2012

Supplementary Consent Clauses

To process, administer and/or manage your relationship, account and policy with QBE Insurance (Singapore) Pte Ltd (QBE), QBE will need to collect, use, disclose and/or process your personal data. Such personal data includes (i) information set out in this [form] and any other personal information provided by you or possessed by QBE; and (ii) your claims.

Such personal data will be collected, used, disclosed and/or processed by QBE for the purpose(s) of:

- a) considering whether to provide you with the insurance you applied for;
- b) processing your application for underwriting and insurance;
- c) administering and/or managing your relationship, account and/or policy with QBE;
- d) processing and/or dealing with any claims including the settlement of claims and any necessary investigations relating to the claims, under your policy;
- e) carrying out due diligence or other screening activities (including background checks) in accordance with legal or regulatory obligations or risk management procedures that may be required by law or that may have been put in place by QBE;
- f) carrying out your instructions or responding to any enquiries by you;
- g) dealing in any matters relating to the services and/or products you are entitled to when applying for this or other policies you applied for. This includes the disclosure of some of your personal data when mailing of correspondence, statements, invoices, reports or notices to you, as well as the disclosure of some of your personal data on the cover of envelopes/mail packages;
- h) investigating fraud, misconduct, any unlawful action or omission, whether relating to your application, your claims or any other matter relating to your policy, and whether or not there is any suspicion relating to these;
- i) compiling a claims history for the purpose of investigation and detecting fraud in present and future claims
- j) complying with applicable law in administering and managing your relationship with QBE;
- k) providing you with direct marketing communications about QBE's products and services; if you do not want to receive any direct marketing, you may withdraw your consent at any time free of charge by writing in to info.sing@qbe.com

We may/will also be collecting from sources other than yourself, personal data about you, for one or more of the purposes described above, and using, disclosing and/or processing such personal data for one or more of those purposes.

Your personal data may/will be disclosed by QBE to its third party service providers or agents (including its lawyers/law firms), which may be situated outside of Singapore, for one or more of the purposes described above, meaning third party service providers or agents, if engaged by QBE, will be processing your personal data for QBE.

By signing below, you:

- consent to QBE collecting, using, disclosing and/or processing your personal data for the purposes described above;
- consent to QBE collecting personal data about you from sources other than yourself and using, disclosing and/or processing the same, for one or more of the purposes described above;
- consent to QBE disclosing your personal data to its third party service providers, or agents (including its lawyers/law firms), for the purposes described above; and
- consent to QBE transferring your personal data out of Singapore to its third party service providers, or agents where such third party service providers or agents are sited (whether in Singapore or outside of Singapore), for the purposes described above.

Name	Signature of Applicant
NRIC No.	
Date	

G. Declaration and Signature

We declare that the information and answers given in this form are true to the best of our knowledge and belief and that we have not misstated or suppressed any material facts that might influence the assessment of the risk. We also understand that completion of this form does not bind insurers or mean we will accept this insurance but, if terms are agreed, it will form part of the contract.

Name	Designation
Stamp/Signed	Date